



New Leaf Triangle Horse handling & riding Risk Assessment

Address: Goadby Lane, Chadwell, Melton Mowbray, LE14 4LP

ASSESSOR/JOB TITLE: Site 2 Coordinator

Name: Emily Field

DATE: 5/1/2022

REVIEW DATE: 5/1/2024

**KEY
RISK MATRIX Risk = Probability (Frequency) x Consequence (Severity)**

CONSEQUENCE (Severity)

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	Severe (3)	Moderate (2)	Minor (1)
Frequent (3)	9	6	3
Occasional (2)	6	4	2
Rare (1)	3	2	1

Context

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New Leaf Triangle is an outdoor learning centre for individuals with a range of disabilities, autism and mental health conditions. The main activities at New Leaf Triangle take place at the 2 main sites situated on Goadby Road, Chadwell, Melton Mowbray, LE14 4LP (site 1) and Eastwell Road Site 2). The sites are 2 and a half acres and 5 and a half acres of undulating ridge and furrow grassland with a 20 X 40m sand, fibre and rubber menage at site one and 20 X 40m sand and rubber ménage at site two.

Site 1 Buildings:

9M x 8M steel barn, with steel anti condensation roof, containing 4 internal stables with a 3M wide roller shutter door. Stable partitions are steel framed with wooden panelling and steel grills. The barn is lined with 1.2cm ply board to 2.5M height. Means of escape – 3M wide roller shutter door

Two 3.6M x 3.6 M wooden stables adjoined. Means of escape - standard stable doors in each

3M x 3M wooden tool/feed shed. Means of escape – standard full wooden door.

5M X 3M log cabin, consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

6M X 3M log cabin consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

Goat pen with 2 small goats sheds

3 small wooden chicken coops - 2 in the paddock and 1 between the shed and the wooden stables.

There is a designated fenced off air rifle shooting area and archery area with an undercover shelter.

Two 2.5M x 3.5M log cabins in small paddock next to air rifle shooting area. Means of escape – 2 French style doors opening outwards 1.2M

Site 2 Buildings:

36 X 34ft wooden American style barn with 6 stables

5M X 5M log cabin consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

Two 3.6M x 3.6 M wooden stables adjoined. Means of escape - standard stable doors in each. Used as feed shed and workshop.

2.5M X 2M Tool shed

2.5M X 2M Toilet shed

Approx 2.5m² field shelter next to toilet shed

3 wooden shelters housing hay and menage equipment in car park / yard area

The perimeter fencing is mainly hawthorn and blackthorn hedge, square stock wire with some rails in places. Access is via a drive (approximately 80m long) which leads into the main car park and yard area. The surfaced (sand, fibre, rubber) Horseback Archery track runs down the middle of the two turnout fields and is lined with posts and electric tape. There is a small surfaced paddock home to two ponies at the end of it nearest the yard. Most fencing is post electric tape but is post and rail in places. Access to the, the right hand (larger) turnout field and the surfaced paddock for ponies is via a small metal gate to the site of the field shelter. Access to the left hand field is through two metal 5 bar gates directly from the car park / yard.

ACTION PLAN

FURTHER ACTION REQUIRED	BY WHOM	TARGET DATE	COMPLETED

NUMBER	HAZARD/POSSIBLE OUTCOME	GROUPS	RISK RATING	CONTROLS
1	FALLING OFF HORSE WHILE RIDING	STAFF / STUDENTS		<p>STAFF/STUDENTS SHOULD WEAR RIDING HATS WHILE RIDING TO THE STANDARD PAS015 (2011) WITH THE BSI KITEMARK. ALL RIDING HATS SHOULD BE CHECKED FOR FIT BY A DESIGNATED HORSE PERSON. IF STUDENTS REFUSE TO WEAR HARD HATS DUE TO SESNSORY DIFFICULTIES, A DECLARATION MUST BE SIGNED BY THE PERSON RESPONSIBLE FOR THE EPRSON, STATING THAT THEY UNDERSTAND THE INCREASED RISK THIS POSES. BACK PROTECTORS SHOULD BE WORN FOR JUMPING.</p> <p>ALL STUDENTS TO RIDE ON THE LEAD REIN UNTIL ASSESSED BY A DESIGNATED HORSE PERSON AS COMPETENT TO RIDE WITHOUT A LEADER. MORE EXPERIENCED RIDERS SHOULD BE ASSESSED BY AN EXPERIENCED HORSE PERSON TO DETERMINE THE HORSES THEY ARE CAPABLE OF RIDING INDEPENDENTLY. STAFF SHOULD WORK WITHIN THE LIMITS OF THE HORSE ACTIVITY MATRIX.</p> <p>ALL HORSES SHOULD BE INTRODUCED TO THE RIDING AREA BEFORE MOUNTING. ENSURE ALL HORSES ARE ACCUSTOMED TO ANY NEW ANIMALS, PLAY EQUIPMENT OR MOUNTED GAMES BEFORE ATTEMPTING THESE OR RIDING THE HORSE IN THE AREA. ALL HORSES SHOULD COMPLETE ACTIVITIES AS PER THE HORSE ACTIVITY MATRIX.</p>
2	FOOT GETTING STUCK IN STIRRUP WHILE RIDING	STAFF / STUDENTS		<p>ALL RIDERS TO WEAR ENCLOSED SHOES. IF RIDERS ARE NOT RIDING IN RIDING BOOTS, THEY SHOULD HAVE TOE CAPS ON THEIR STIRRUPS. ALL STIRRUPS SHOULD BE SAFETY IONS. IONS SHOULD BE A SUITABLE SIZE FOR THE RIDERS FEET (AT LEAST ½ INCH EITHER SIDE OF THE RIDERS FOOT).</p>

3	BEING KICKED BY HORSE OR KNOCKED OVER BY HORSE	STAFF / STUDENTS		<p>STUDENTS SHOULD WEAR HATS WHEN HANDLING HORSES AND BE CLOSELY SUPERVISED BY STAFF. THE SURROUNDING AREA SHOULD BE KEPT FREE FROM HAZARDS. HORSES SHOULD BE TIED UP FOR GROOMING, TACKING UP ETC.</p> <p>HORSES BEHAVIOUR SHOULD BE MONITORED AND THEY OR THE STUDENT SHOULD BE REMOVED FROM THE SITUATION IF THE HORSE APPEARS TO BE COMING DISTRESSED. STUDENTS SHOULD HANDLE HORSES WITHIN THEIR CAPABILITIES, AS JUDGED BY EXPERIENCED HORSE PERSON. IF THE HORSE IS UNSETTLED IN THE STABLE ANOTHER HORSE SHOULD BE BROUGHT IN AS COMPANY FOR THEM.</p> <p>DO NOT LEAD MORE THAN ONE HORSE AT A TIME. DO NOT TIE HORSES UP WITHIN KICKING DISTANCE OF EACH OTHER. IF HORSES ARE TIED SIDE-BY-SIDE ON TIE AREA ENSURE THEY ARE COMPATIBLE AND TIED SHORT ENOUGH THEY CANNOT REACH EACH OTHER.</p> <p>WHERE LOTS OF HORSES ARE BROUGHT IN AT SITE 1, LARGER HORSES SHOULD BE IN STABLES OR TIED IN MENAGE.</p>
4	INJURY CAUSED BY HORSES KICKING/BITING/CHASING EACH OTHER WHEN CATCHING HORSES OR IN FIELD	HORSE / STAFF / STUDENTS		<p>ALL STUDENTS SHOULD WEAR HATS WHEN CATCHING HORSES. ALL STUDENTS SHOULD BE CLOSELY SUPERVISED. DO NOT LEAD ANY HORSES CLOSE BY EACH OTHER.</p> <p>AT SITE 2, AN EXPERIENCED HORSE PERSON SHOULD MONITOR THE HORSES BEHAVIOUR, ESPECIALLY IN WINTER MONTHS. IF A HORSE IS CAUSING A RISK OF INJURY, THEY SHOULD BE REMOVED FROM THE FIELD FIRST.</p> <p>STUDENTS SHOULD NOT ENTER THE FIELD WHEN HORSES ARE BEING FED. HORSES SHOULD BE FED THROUGH THE FENCE WHEREVER POSSIBLE. IF IT IS NECESSARY TO GO INTO THE FIELD TO PLACE FEED BUCKETS DOWN THIS SHOULD BE DONE BY STAFF. DO NOT TAKE A BUCKET OF FEED INTO THE FIELD WHEN CATCHING HORSES.</p>
5	BEING BITTEN WHEN TACKING UP	STAFF / STUDENTS		<p>SOME HORSES CAN DISPLAY SIGNS OF DISCOMFORT WHEN BEING TACKED UP. THESE HORSES SHOULD BE TACKED UP BY STAFF/STUDENTS DEEMED AS COMPETENT. THEY SHOULD BE TIED SHORT TO PREVENT THEM REACHING THE HANDLER. STUDENTS SHOULD NOT TACK THE HORSES UP IF THEY ARE REGULARLY DISPLAYING THIS BEHAVIOUR.</p>

6	ROPE BURN CAUSED BY HORSE PULLING/SPOOKING WHEN LEAD OR LUNGING/LONG-REINING	STAFF / STUDENTS		STUDENTS TO BE SUPERVISED WHEN LEADING HORSES. STUDENTS TO ONLY LEAD HORSES THEY ARE DEEMED SUITABLE TO CONTROL. WHEN SMALL CHILDREN ARE LEADING PONIES, STAFF SHOULD BE CLOSE BY OR HOLDING THE HORSE THE OTHER SIDE. WHEN LONG-REINING LUNGING THE HORSES, STUDENTS/STAFF SHOULD WEAR GLOVES.
7	HORSE FALLING IN / GETTING TANGLED IN ROPE ON LUNGE OR WHEN LONG-REINING	HORSE / STAFF / STUDENTS		STAFF LUNGING/LONG-REINING SHOULD BE TRAINED/ASSESSED BY AN EXPERIENCED HORSE PERSON BEFORE LUNGING/WITH STUDENTS. STUDENTS SHOULD BE CLOSELY SUPERVISED BY AN EXPERIENCED HORSE PERSON WHEN LUNGING. STUDENTS SHOULD WEAR GLOVES WHEN LUNGING. HORSES SHOULD BE LUNGED ON A LARGE CIRCLE AND STUDENTS/STAFF ENSURE THAT THE LUNGE-LINE IS NOT DROPPED ON THE FLOOR.
8	HORSE PULLING BACK WHEN TIED UP	HORSE / STAFF / STUDENTS		HORSES SHOULD BE TIED TO BAILING TWINE. HORSES SHOULD BE TIED WITH A QUICK RELEASE KNOT AND SHORT ENOUGH THAT THEY CANNOT GET THEIR HEAD TO THE FLOOR. ALL HORSES TO BE SUPERVISED WHEN TIED UP. IF TIED IN A STABLE, THEY SHOULD BE TIED SHORT ENOUGH THAT THEY CANNOT GET THEIR HEAD OVER THE DOOR.
9	TACK BREAKING WHILE RIDING/EXERCISING HORSE	HORSE / STAFF / STUDENTS		ALL TACK SHOULD BE CHECKED WEEKLY BY A SUITABLE HORSE PERSON FOR ITS SAFETY. ANY ISSUES, BREAKAGES OR DAMAGE SHOULD BE REPORTED TO TROY OR LORRAINE AND THE APPROPRIATE ACTION TO REPAIR OR REPLACE THE TACK SHOULD BE TAKEN. ANY ISSUES SHOULD BE REPORTED IN THE ONE STOP HORSE LOG. ALL OTHER EQUIPMENT SUCH AS LUNGE CAVESONS/ROLLERS SHOULD BE CHECKED FOR THEIR SAFETY EACH TIME THEY ARE USED AND NOT USED, REPORTED AND REPLACED IN EVENT OF DAMAGE.
10	BEING STOOD ON BY HORSE	STAFF / STUDENT		STAFF SHOULD MONITOR HORSE BEHAVIOUR AND STUDENT POSITION NEXT TO THE HORSE. STUDENTS SHOULD BE ENCOURAGED TO NOT STAND TOO CLOSE TO HORSES AND BE AWARE OF HOW/WHERE THE HORSE IS MOVING. IF LEADING, THE HANDLER SHOULD BE TO THE SIDE OF THE HORSE.

I have read and understand the New Leaf Triangle Horse handling & riding Risk Assessment above and agree to follow its guidelines

Staff Name	Signature	Date
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