

New Leaf Triangle Walking between site 1 & site 2 Risk Assessment

Address: Goadby Lane, Chadwell, Melton Mowbray, LE14 4LP

ASSESSOR/JOB TITLE: Daily Coordinator

Name: Emily Field

DATE 27.01.2020

REVIEW DATE: 27.01.2022

Reviewed.....

Reviewed 22/4/2022 Emily Field, Site coordinator

KEY

RISK MATRIX

Risk = Probability (Frequency) x Consequence (Severity)

CONSEQUENCE (Severity)

P
R
O
B
A
B
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L
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T
Y

F
R
E
Q
U
E
N
C
Y

	Severe (3)	Moderate (2)	Minor (1)
Frequent (3)	9	6	3
Occasional (2)	6	4	2
Rare (1)	3	2	1

The premises

New Leaf Triangle is an outdoor learning centre for individuals with a range of disabilities, autism and mental health conditions. The main activities at New Leaf Triangle take place at the 2 main sites situated on Goadby Road, Chadwell, Melton Mowbray, LE14 4LP (site 1) and Eastwell Road Site 2). The sites are 2 and a half acres and 5 and a half acres of undulating ridge and furrow grassland with a 20 X 40m sand, fibre and rubber ménage at site one and 20 X 40m sand and rubber ménage at site two.

Site 1 Buildings:

9M x 8M steel barn, with steel anti condensation roof, containing 4 internal stables with a 3M wide roller shutter door. Stable partitions are steel framed with wooden panelling and steel grills. The barn is lined with 1.2cm ply board to 2.5M height. Means of escape – 3M wide roller shutter door

Two 3.6M x 3.6 M wooden stables adjoined. Means of escape - standard stable doors in each

3M x 3M wooden tool/feed shed. Means of escape – standard full wooden door.

5M X 3M log cabin, consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

6M X 3M log cabin consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

Goat pen with 2 small goats sheds

3 small wooden chicken coops within metal frames runs in paddock next to horse fields. Accessed via a path from the two main log cabins.

Two 2.5M x 3.5M log cabins in small paddock next to air rifle shooting area. Means of escape – 2 French style doors opening outwards 1.2M

Two teepees of different sizes within paddock next to air rifle shooting area. Means of escape - main door opening.

There is a designated fenced off air rifle shooting area and archery area with an undercover shelter.

Site 2 Buildings:

36 X 34ft wooden American style barn with 6 stables

5M X 5M log cabin consisting of a single room. Means of escape – 2 French style doors opening outwards 1.5M

Two 3.6M x 3.6 M wooden stables adjoined. Means of escape - standard stable doors in each

2.5M X 2M Tool shed

2.5M X 2M Toilet shed

Context:

Students are required to walk between site 1 and 2 on a regular basis. This is to access the facilities (horse care & construction) at site 2. Where possible students and staff walk, which takes approximately 10 minutes. The road is a minor country road with grass verges either side. The route is as follows: Turn left out of New Leaf on to the road. Students and staff should cross over to walk towards the traffic on the right-hand side of the road, as per recommended Highway Code, road safety advice. Shortly before reaching the T- Junction they should cross the road to walk on the grass verge, briefly in the same direction as cars travelling the same way as them, so as to be in the best place to cross over onto the bridleway. At the T-junction the route carries on down the bridle path directly opposite the junction. Towards the end of the bridlepath, there is a gate to NLT site 2 on the left-hand side that leads onto the drive of site 2 close to the yard. The bridle path is enclosed on both sides with fields adjoining it. There are public footpaths through the fields accessed by kissing gates. When walking back staff and students should cross from the bridle path to the right-hand side of the road to be walking towards oncoming traffic. Shortly before NLT (alongside the woodland) they should cross to the other side of the road to see around the corner. Just before reaching New Leaf they should cross back to the correct side of the road.

ACTION PLAN

FURTHER ACTION REQUIRED	BY WHOM	TARGET DATE	COMPLETED
REVIEWED			

NUMBER	HAZARD/POSSIBLE OUTCOME	GROUPS	RISK RATING	CONTROLS
1	Risk to injury while walking between sites.	Students/Staff/Public	3	All NLT staff must have a charged mobile phone when walking between sites. In the event of severe injury or accident staff should phone emergency services and then a director to inform them. In the event of minor injury trained staff can administer first aid. Staff should carry with them the small red first aid kit when walking between sites.

2	Walking with dogs	Staff/student s/dogs/publi c		Walking dogs to/from site 2 should be authorised with their owners for each scenario. Fred is good to walk on the road. He has a Hi-Viz coat which can be worn in poor weather or visibility. Holly walks well on the roads but can be picked up when cars are passing as she is small. George does not have good road sense and will try to walk down the middle of the road. He should be picked up and carried when cars are passing. Apple is good to walk on the road and will walk sensibly next to her handler. All dogs should wear a harness when walking on the roads and their leads attached to this. They should only be walked by students deemed sensible and under close supervision from staff. They should be kept on a short lead as close to their handler as possible. Where possible, the dogs should be encouraged to walk on the grass verge with the handler between them and the road.
3	Students may fight on the journey leading to risk of injury to themselves, each other or staff member.	Students/Staf f/Public	3	Only students who are felt to be safe when walking should be permitted to walk to site 2. Each student should be individually assessed for the trip and each should have their own member of staff with them.
4	The student could abscond during the trip.	Students/Staf f/Public	3	Only students who are felt to be minimal risk of absconding should be permitted to walk between sites. All staff members must have a charged mobile phone with them at all times. If student does walk/run off, staff should follow at a distance and immediately call one of the NLT management team. Students should already be wearing a Hi-Viz.
5	The student could assault (Physically or verbally) a member of the public or NLT staff member during the trip.	Students/Staf f/Public	2	Chance of passing members of the public is small but does happen occasionally. Only students who are felt to be minimal risk of assaulting others should be permitted to use community services. Each individual trip must be authorised by a member of the NLT management team before leaving site. All staff members must have a charged mobile phone with them at all times.

6	The student could cause damage to property during the trip.	Students/Staff/Public	2	Only students who are felt to be minimal risk of causing damage should be permitted to walk between sites. Each individual trip must be authorised by a member of the NLT management team before leaving site. All staff members must always have a charged mobile phone with them.
7	The student or staff member could get injured whilst walking on or crossing a road.	Student/NLT staff member	6	Only students who are felt to be minimal risk of not following the road safety rules should be permitted to walk between sites. Each student's suitability for walking between the sites must be authorised by a member of the NLT management team. Students should be taught and/or reminded of good road safety and its importance. Any who ignore this and do not walk safely on the roads should not be allowed to walk between the sites. Some students, such as younger students or those with learning difficulties may need additional support to walk safely on the road, for instance learning to stop and stand on the grass to allow cars to pass safely. Staff and students should cross, where possible, at specified points listed in the context at the start of this RA and thorough checks done for vehicles before crossing. All staff, students and any supporting staff from students' schools etc. should wear a Hi-Viz tabard when moving between sites.
8	Adverse weather – poor visibility for vehicle drivers. Possibility for accident.	Student/staff member/car driver	4	At times, the weather may be extreme when moving between sites. Regardless of the weather staff and students should all wear Hi-Viz tabards. In fog, snow or heavy rain when visibility may be reduced and the road conditions are slippery, staff and students should not walk to site 2 and lifts should be given if needed.
9	The student with additional medical needs could become ill during the walk or once at site 2.	Student	3	Only students who are felt to be minimal risk of becoming ill due to a known medical issue and who have the correct support in place should be permitted to walk between sites. If the student has medication their trip to site 2 should be timed so that they can have the medication at the correct time.

11	Large group of people walking by the road may cause visibility issues to drivers	Staff/student s/car drivers	3	In some cases, large groups of staff/ students may need to move between sites. In cases where more than 7 individuals are moving between sites, staff should split the group into two and walk in two separate groups leaving at least 5 minutes apart.
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I have read and understand the New Leaf Triangle Risk Assessment above and agree to follow its guidelines

Staff Name	Signature	Date

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